



PERMIT ACREAGE CHANGE REQUEST

Date: _____

Permit Number: _____ District _____

Permit Holder: _____

Project Name: _____

Project Location: _____

Address: _____

Reason for Acreage Change: _____

Size change from: _____ to: _____ Fee Paid: _____

Receipt #: _____ Check #: _____

Fee: **If a NOTICE OF VIOLATION has been issued, a late fee of \$100 is due and should be submitted with this form. If late fee is not paid, the permit becomes invalid.**

1. Site increase totaling up to .99 acre requires no additional charge **(plus late fee if applicable)**.
2. If original permit was less than one acre with a cost of \$150.00, subtract the original \$150.00 fee from the new fee. Example: New site now 4.5 ac was 0.5 ac. Calculate: $(\$36 \text{ per ac} \times 4.5 \text{ ac}) + (\$150 \text{ admin fee}) = \$312 - \$150 = \$162 \text{ DUE (plus late fee if applicable)}$.
3. If original permit was greater than one acre: additional fees **for the new acreage** are calculated at \$36 per acre **(plus late fee if applicable)**.
4. If decrease in acreage from original permit: no additional charge. A refund will not be issued for a decrease in acreage.

SPECIAL INSTRUCTIONS

- * Site size/acreage changes will keep the original issue date and will expire one year from original issue date.
- * Sites that increase to five acres or greater will require a project information sign and modifications to the originally submitted dust control plan.
- * Sites that increase to two acres or greater will require a trackout control device and modifications to the originally submitted dust control plan.
- * **A new site plan is required for all site size/acreage changes.**

Requested by: (Print) _____

(Signature) _____

Approved by: _____ Date: _____